



UC Denver Financial Aid Lease Request

This document is for UC Denver Students requesting to utilize financial aid (title IV) funds to cover UC Denver higher education expenses and Campus Village Apartments housing charges.

Welcome to Campus Village Apartments! We are very excited to start a new successful year at Campus Village with you in our community.

If you have requested to utilize financial aid (title IV) funds to cover a portion or all of your Campus Village housing costs, please note that the initial lease agreement being e-mailed to you is the standard lease agreement that Campus Village requires all students to sign in order to secure housing with Campus Village Apartments. This agreement states that all payments must be made from the student/resident to Campus Village directly.

We understand that sometimes students/parents don't have the means necessary to cover all higher education expenses out of pocket, or they prefer to utilize grants, scholarships or loans to cover the student's higher education expenses. For this reason, Campus Village offers an additional payment plan allowing the student to utilize all or a portion of their financial aid (title IV) funds to cover higher education expenses.

Please note, this request does not change the original signed lease agreement, nor does it guarantee an approval to utilize financial aid funding. Any lease agreement signed with Campus Village states that all payments will be made directly from the resident to Campus Village. Until the resident receives written verification to utilize financial aid funding to cover all or a portion of their housing charges, the standard lease terms and conditions will be the payment schedule due from the resident to Campus Village Apartments.

Before we can approve this payment plan, there are a few items Campus Village needs from you.

Please log into your UC Denver student profile and complete the FAFSA/financial aid application process. Once this process is complete, you will need to submit the following documentation to Dan Hawley (Assistant Community Manager) via email at: acmdenver@edrtrust.com for review.

1. Print out of your UC Denver student financial profile showing the following
 - a. All items on the "To Do List" have been completed/submitted to UC Denver

- b. The total amount of loans you have been approved and **accepted**. It is very important that you show the total amount you have **accepted** as this amount is what you should expect to receive to cover your total higher education expenses (Tuition, books, student fees, and housing charges).
- c. Total amount of UC Denver expenses
 - i. Tuition, Books, Student Fees, Insurance, and any other expense listed on your student profile due to the University of Colorado Denver

Once Campus Village receives this information and is able to verify this information, a follow up email will be sent to the resident/student to complete the next steps in this process.

If you have questions at any time during this process, please contact Dan Hawley (Assistant Community Manager) via email at: acmdenver@edrtrust.com.

Again, welcome to Campus Village Apartments! We are looking forward to a great 2011-2012 year!

Regards,

Dan Hawley
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